



The Educational Employees' Supplementary
Retirement System of *Fairfax County*

MEETING MINUTES

Approved January 31, 2025

An all-virtual emergency meeting of the ERFC Board of Trustees was held on January 24, 2025, via video and teleconference.

Trustees present:

Kimberly Adams, *Chairperson and Trustee*
Kathie Pfeffer-Hahn, *Vice Chairperson and Trustee*
Leigh Burden, *Treasurer and Trustee*
Ducchi Quan, *Trustee*
Marty Smith, *Trustee*
William Solomon, *Trustee*
Adam McConagha, *Trustee*

Also present:

J. Ryk Tierney, *Executive Director*
Jenifer Cromwell, *Member, Bredhoff & Kaiser*
Ernest Zhu, *Associate, Bredhoff & Kaiser*

Meeting

Call to Order

Ms. Adams called the meeting to order at 8:17am.

Announcement of Agenda Changes

There were no changes to the agenda.

The January 24, 2025, Meeting Agenda was posted to BoardDocs.

Closed Session

Ms. Pfeffer-Hahn **moved that the Board of Trustees go into Closed Session, including authorized ERFC staff and legal counsel, for the purpose of discussing personnel matters, specifically the resignation of the Executive Director and the appointment and assignment of interim leadership,**

according to Virginia Code Section 2.2-3711.A.1. Mr. Quan seconded the motion. The Trustees voted unanimously to go into Closed Session at 8:19am.

Ms. Pfeffer-Hahn **moved that the Board of Trustees come out of Closed Session.** Mr. Smith seconded the motion. The Trustees voted unanimously to come out of Closed Session at 8:58am.

Ms. Pfeffer-Hahn **moved to certify that only personnel matters were discussed or considered by the Board while in Closed Session.** Mr. McConagha seconded the motion. The Trustees voted unanimous approval.

Ms. Pfeffer-Hahn **move to confirm the action taken in Closed Session that the Board of Trustees appointed Melissa O'Neal as the Interim Acting Executive Director, and that the appointment will take effect immediately upon the departure of the current Executive Director on January 31, 2025.** Mr. McConagha seconded the motion. The Trustees voted unanimous approval.

Adjournment

With no further business, Ms. Adams adjourned the meeting at 9:00am.